

[User Manual]

Indian Railway Works Contract Management System (IR-WCMS)

Module of Billing through Contractor's e-MB

Welcome to IR-WCMS

Type URL- <https://ircep.gov.in/IRWCMS/> in the address bar of Web Browser.

After typing of above mentioned URL in the address bar of Web Browser, the IRWCMS main screen appears as under:

(Login screen for Railway users)

IR-WCMS : Works Contract Management System

Sign-In

Application is live for "All 66 Divisions" of Indian Railways

IRWCMS is now live in selected Construction Units of IR as per Railway Board's Letter No. 2018/CE-1/CE/30 Dated 04/05/2022

Advances to Contractor Huddle is now live in selected Construction Units of IR

Login id
login id

Password
password

Captcha
Q RGG

Sign In

- Click [Here](#) for Contractor's Login -

- For any query/issue, please write to
irwcms@ircep.org.in or call on
+91-8595925848 (Shri Satyanand Singh/CRS),
+91-7985183152 (Shri Abuzar Ansari/CRS).
(in working hours only)

- This site is best viewed with latest version of Chrome, Mozilla Firefox.

(Login screen for Contractor (Digital Signature is a must))

IR - Works Contract Management System

Contractor Sign In

Login id
login id

Password
password

Attach Digital Signature Certificate

Sign In

[Forgot Password / Create Password](#)

[Click here for Help & FAQ](#)
[Click here for Help Video](#)
[Click Here for Railway Login](#)

- For any query/issue, please write to
irwcms@ircep.org.in or call on
+91-7985183152 (Shri Abuzar Ansari/CRS),
+91-8595925848 (Shri Satyanand Singh/CRS).
(in working hours only)

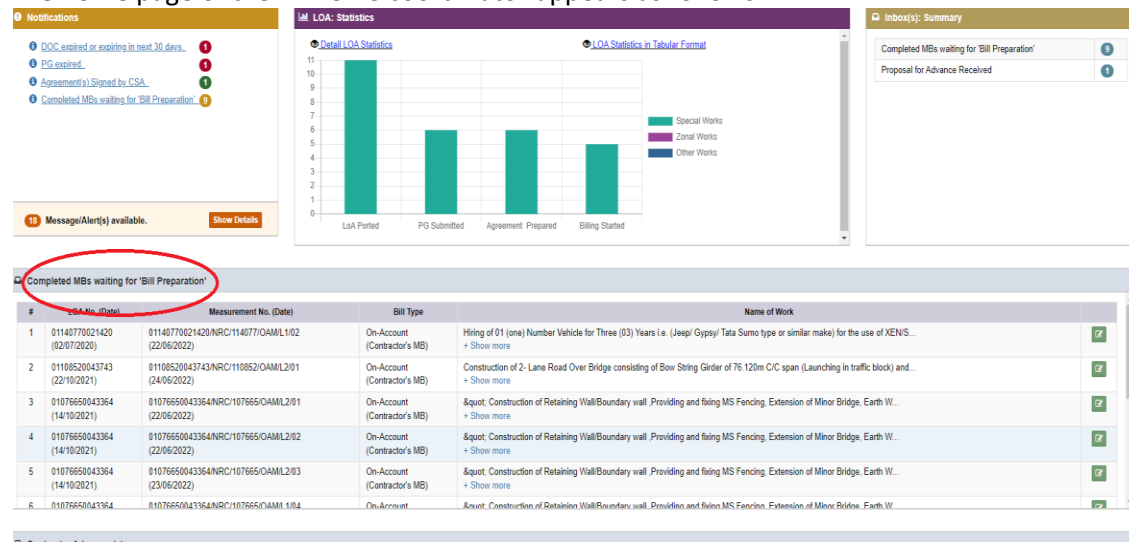
- This site is best viewed with latest version of Chrome, Mozilla Firefox.

Module of Billing through Contractor's e-MB

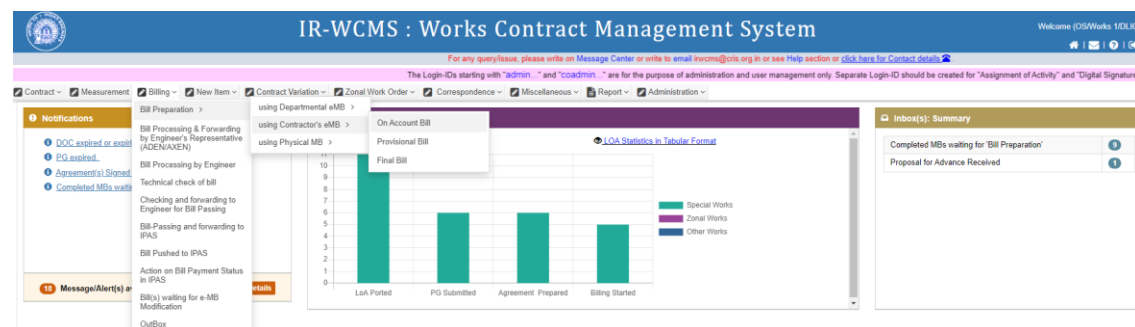
After logging into the application by existing user credentials, the user is taken to Home Page as shown below:

1.1. Billing Module Menu on Home Page of IRWCMS

The home page of the IRWCMS coordinator appears as follows

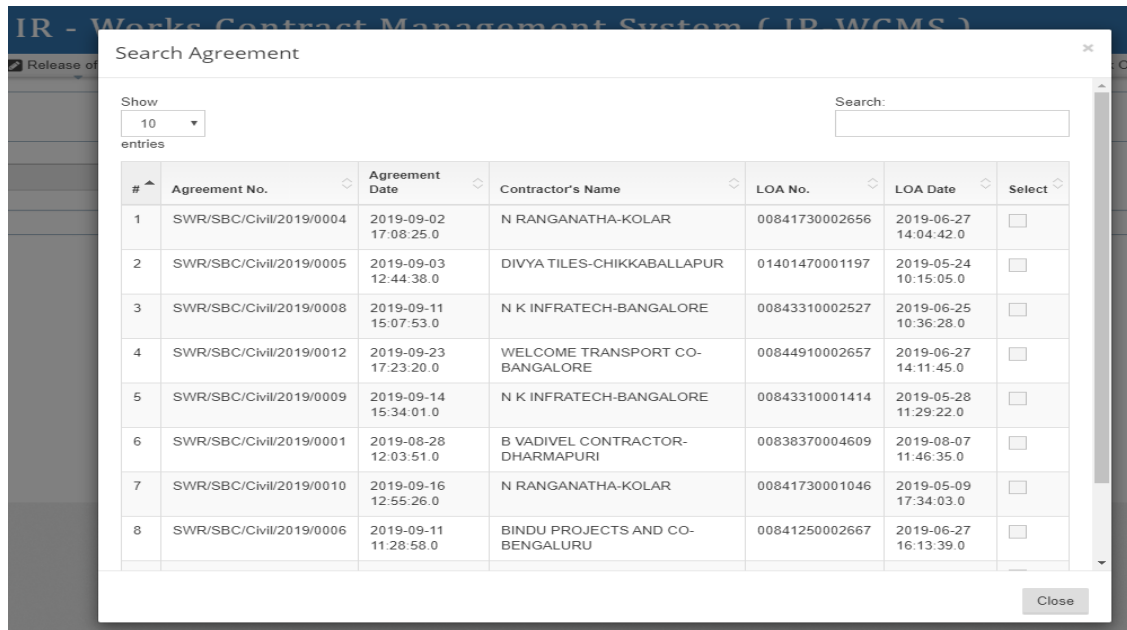


User can directly initiate billing by clicking on edit button given against each MB Number listed under the inbox section of “Completed MBs Waiting for bill Preparation” or User may click upon menu “Billing” and then click on the sub-menu “Bill Preparation” and then select sub-menu “Using Contractor’s MB” and then click on “On Account Bill”. A new screen opens namely “On Account Bill” as under

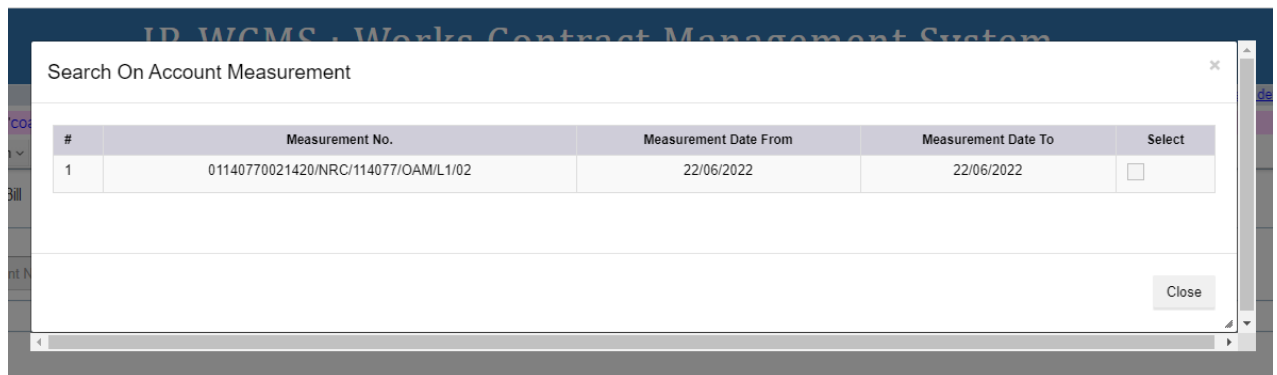


1.2. On Account Bill Screen

This screen is used to list all the LOAs under that user. Select the particular LOA to create the bill of that LOA.



After selecting the LOA, the Bill Search Pop-up screen appears as below:



After selecting the measurement number click on the “Create New Bill” button, the screen appears as below:

Module of Billing through Contractor's e-MB

#	Bill No.	Bill Date	Select
---	----------	-----------	--------

[Create New Bill](#) [Back](#) [Close](#)

Note: 1. No two simultaneous/parallel bills are processed in IRWCMS for same Contract.
2. No two continuous provisional bills are allowed in IRWCMS. After creation of one provisional bill you have to create ON Account Bill or Final Bill.

Basic details of Bill:

Search Agreement No.: [Q Search](#) Select Draft Bill No.: [Q Search](#)

[Agreement Details](#)
[On Account Measurement Details](#)
[Contractor Advance Details](#)
[Details of Previous Amount Recovered from Contractor Advance](#)
[Basic Details Of Bill](#)

Basic Information

The item rates are inclusive of Taxes (GST).

Department :	<input type="text" value="Civil"/>	Unit:	<input type="text" value="NR /CONSTRUCTION, DELHI"/>	Date of Completion (DoC):	<input type="text" value="02/07/2023"/>
Name of Work:	<input type="text" value="Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar)"/>	Name of Contractor:	<input type="text" value="INDIAN TRAVELS- DELHI"/>	Bill Type:	<input type="text" value="On-Account"/>
Last Bill No.:	<input type="text" value="NR/NRC/Civil/2022/0003/B1/R1"/>	Last Bill Date:	<input type="text" value="20/06/2022"/>	Tender Accepting Authority:	<input type="text" value="Dy CE/S&C-ITKJ"/>

[Download Bill in Pdf](#)

Module of Billing through Contractor's e-MB

Last Bill No.:

NRNR/CW/2022/0003/B1/R1

Last Bill Date:

20/06/2022

Tender Accepting Authority:

Dy CE/S&C-IITKJ

[Previous Bill\(s\) Detail](#)

Bill Entry

Current Bill No.:

Bill Date:

29/06/2022

Date of Commencement of work:

30/06/2022

Schedule Details

Export To Excel Sheet

Schedule A

Schedule A

Account of work Executed															
Item No.	Item Type	Description	Unit	Base Rate(Rs.)	Agreement Rate(Rs.)	Original Agreement Qty	Current Agreement Qty	Qty. executed up to last Bill	Qty. executed since last Bill	Qty Upto Date	Amount up to last Bill(Rs.)	Amount Since last Bill(Rs.)	Amount Since last Bill including special condition(Rs.)	Total Up to Date Amount(Rs.)	Remarks
NS 2	I	Rates for extra retention of vehicle (over & above 300 hrs per month) Approx 20 hrs. per month	Hour	21.35	22.1677	720	720	720	0	720	11970.56	0	3990.44	15961	Now to pay 100%
NS1	I	Minimum rate for a run up to 2400 Km and total duty period up to 300 hrs in a month.	Month	45896.7	47654.5436	36	36	36	0	36	1286672.68	0	428891.32	1715564	Now to pay 100%
NS3	I	Rates for extra Kilometer of vehicle (over & above 2400 Kms). Approx 100 Km per month.	Kilometre	9.44	9.8016	3600	3600	3420	180	3600	25140.96	1764.28	10145.82	35286	Now to pay 100%
Total											1323784.22	1764.28	443026.37	1766810.59	

Schedule Summary:

Module of Billing through Contractor's e-MB

Schedule	Amt Upto last Bill	Amt Since last Bill including Special Condition	Total upto date Amt
Schedule A	1323784.22	443026.37	1766810.59
Total(Rs.)	1323784.22	443026.37	1766810.59
Rebate(0.0%) (On Original Schedules)		0	
Bill Amount (Rs.) (Including Tax (GST))		443026	
Previous Bill details Total Amt Summary(Rs.) Bill No.NR/NRC/Civil/2022/0003/B1/R1	0	1323784.22	1323784.22

Unique Work Id(s) wise payment Deatils

Work Type:

Note: This Bill amount to be debited to concerning works as detailed below.

Unique Work Id(s)	Amount(Rs.)
ferrdzg	
Total(Rs.)	

Enter Work Type and Select UWID to fill the Billing amount (UWID mandatory for only IRPSM works) also attaches document(s) (if necessary, only PDF and Excel):

Add Document(s)

Document Description:
Select Document to Upload: No file chosen

Add Document(s)

☐ I certify that Amounts have been modified based on the Rate modified/reduced as per Contract conditions and extant instructions.

Note: In case an increase in quantity of an individual item by more than 25% of the agreement quantity is considered unavoidable, then same shall be executed at following rates

a. Quantities operated in excess of 125% but upto 140% of the agreement quantity of the concerned item, shall be paid at 95% of the rate awarded for that item in that particular tender;

b. Quantities operated in excess of 140% but upto 155% of the agreement quantity of the concerned item shall be paid at 95% of the rate awarded for that item in that particular tender;

c. Variation in quantities of individual items beyond 155% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 95% of the rate awarded for that item in that particular tender;

d. Variation to quantities of Minor Value Item.

The limit for varying quantities for minor value items shall be 100% (as against 25% prescribed for other items). A minor value item for this purpose is defined as an item whose original agreement value is less than 1 % of the total original contract value.

e. (i) Quantities operated upto and including 100% of the agreement quantity of the concerned minor value item, shall be paid at the rate awarded for that item in that particular tender;

e. (ii) Quantities operated in excess of 100% but upto 200% of the agreement quantity of the concerned minor value item, shall be paid at 95% of the rate awarded for that item in that particular tender;

f. (i) Variation in quantities of individual minor value item beyond 200% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 95% of the rate awarded for that item in that particular tender.

After filling all the details, click upon "Save and Forward" button. After clicking "Bill Processing" screen will open for further processing as below:

Module of Billing through Contractor's e-MB

Billing (Contractor's MB) > Bill Processing

Search Agreement No.: Agreement Date: Select Bill No.:

- LOA Details
- PG Details
- PG Verification
- Agreement Details
- On Account Measurement Details
- Contractor Advance Details
- Bill Details

Remarks if any:

Send To:

Mention the remarks, if any and send the Bill to AXEN for further processing. After sending, a Marking screen will appear as:

☒ **File Marked Successfully**

Bill Marked to:
AXEN 1/DLIC
axen1dlc

Marking Date: 29/06/2022

Marked for Action: Forwarded for Processing

#	Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
1	NR/NRC/CvH/2022/0003/B2	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TJKJ Northern Railway, Tilak Bridge, New Delhi.	02/07/2020	50,002,334 ₹

If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen as:

Billing - Outbox

Sr.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date)/ LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	NR/NRC/CvH/2022/0003 (20/06/2022)/ 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TJKJ Northern Railway, Tilak Bridge, New Delhi.	AXEN 1/DLIC (axen1dlc)	29/06/2022	AXEN 1/DLIC (axen1dlc)	<input checked="" type="button" value="Outbox"/>
2	tyrtytyut/20223 (27/05/2022)	tyrtytyut (16/03/2022)/ 01076650043364 (14/10/2021)	Construction of Retaining Wall/Boundary wall. Providing and fixing MS Fencing. Extension of Minor Bridge. Earth Work supplying & spreading of blanketing in formation. Road work. Linking of new BG railway Track. Dismantling and linking of Points & viaducts. Supplying and putting of 65mm machine crushed stone ballast and other allied work. Electrification work 25 KV/50 HZ, single phase. AC, OHE and Electrification General work with other allied works in civil provision of 4th Line between Chiplana Buzurg(NR)-Dadri Railway station at Chiplana Buzurg Yard of Northern Railway	Contractor	27/05/2022	OS/Works 2/DLIC (osworks2dlc)	
3	NR/DLIC/CvH/2022/0002/B1 (23/06/2022)	NR/DLIC/CvH/2022/0002 (11/05/2022)/ 00863240048806 (28/01/2022)	Construction of Railway portion of 4-lane ROB in lieu of LC No. No-40/C, with composite girders, on Lucknow-Kanpur Section on Lucknow Division of Northern Railway.	Contractor	23/06/2022	Contractor	
4	NR/DLIC/CvH/2022/0002/B1 (23/06/2022)	NR/DLIC/CvH/2022/0002 (11/05/2022)/ 00863240048806 (28/01/2022)	Construction of Railway portion of 4-lane ROB in lieu of LC No. No-40/C, with composite girders, on Lucknow-Kanpur Section on Lucknow Division of Northern Railway.	XEN 1/DLIC (xen1dlc)	23/06/2022	Contractor	
5	NR/DLIC/CvH/2022/0002/B1 (23/06/2022)	NR/DLIC/CvH/2022/0002 (11/05/2022)/ 00863240048806 (28/01/2022)	Construction of Railway portion of 4-lane ROB in lieu of LC No. No-40/C, with composite girders, on Lucknow-Kanpur Section on Lucknow Division of Northern Railway.	XEN 1/DLIC (xen1dlc)	23/06/2022	Contractor	

1.3. Processing Screen for AEN

Bills

#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work
1	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/CvH/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S... Show more

Module of Billing through Contractor's e-MB

Upon clicking the button , AXEN can view the details of received "Bill" as below:

Bill(s)				
#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/Civil/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XENIS... + Show more

Mention Remarks, if any and then send the "Bill" to Contractor or return to OS/Works if any corrections needed.

Billing (Contractor's MB) > Bill Processing

Search Agreement No.: Agreement Date: Select Bill No.:

- LOA Details
- PG Details
- PG Verification
- Agreement Details
- On Account Measurement Details
- Contractor Advance Details
- Bill Details

☐ Bill needs correction in eMB as per remarks below.


Note: Return the bill to 'Bill Preparation stage' for corrections in e-MB. From there it can be send back to 'Coordinating SSE' for performing corrections in e-MB.

Remarks if any:

Send To:

If AXEN want some correction, he can return the bill to Bill Processing stage for correction in MB

After sending, a Marking screen will appear as:

 **File Marked Successfully**

Bill Marked to:
indiantravelsdelhi@gmail.com


Marking Date: 29/06/2022

Marked for Action : Acceptance of Bill by Contractor


#	Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
1	NR/NRC/Civil/2022/0003/B2	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XENIS&C/TKJ Northern Railway, Tilak Bridge, New Delhi.	02/07/2020	50,002.334 ₹


If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen as:

Module of Billing through Contractor's e-MB

Billing > Outbox							
Sr.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date)/ LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	SWR/SBC/Civil/2019/0005/B1 (24/09/2019)	SWR/SBC/Civil/2019/0005 (03/09/2019)/ 01401470001197 (24/05/2019)	Bangalore division: Proposed extension of washable apron for a length of 570 mtrs in SBC yard.	Contractor	25/09/2019	Contractor	
2	SWR/SBC/Civil/2019/0004/B1 (23/09/2019)	SWR/SBC/Civil/2019/0004 (02/09/2019)/ 00841730002656 (27/06/2019)	Bangalore-Jolarpet section: SW-I: CTR(P) of for a length of 3.45 km from km 337/200-339/000 Dn line and km 313/050-314/500 & 316/500, 316/700 up line. SW-II: CTR (P) for a length of 1 km from km 352/400 -353/400 DN line between Bangalore cantonment-Bangalore station. SW-III Bangalore-Jolarpet section: SW-I: TRR(P) for a length of 4.80 km between SKPT-PU in KPN section. SW-IV: TRR (P) of exg 52 kg rails with 60 kgs /90 UTS rails for a length of 0.67 km from Km 351/180-351/850 Dn in BNC yard. Maintenance period 1 month	Contractor	23/09/2019	Sr. DEN (Co)/SBC (sdencsbc)	

1.4. Acceptance of Bill by Contractor Screen

Bill(s)				
#	Bill No. (Date)	Agreement No. (Date) LOA No. (Date)	Name of Work	
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	NR/NRC/Civil/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S... + Show more	

Upon clicking the button , Contractor can view the received "Bill" as below:

Billing (Contractor's MB) > Acceptance of Bill by Contractor

Search Agreement No.: NR/NRC/Civil/2022/0003

Agreement Date: 20/06/2022

Select Bill No.: NR/NRC/Civil/2022/0003/B2

LOA Details

PG Details

PG Verification

Agreement Details

On Account Measurement Details

Contractor Advance Details

Bill Details

Enter GSTIN Details

GSTIN No.	PAN No.	Voucher Ref. No.	Voucher Date	Amount	Edit
<input type="button" value="Add GSTIN"/>					<input type="button" value="Hint"/>

☐ Bill accepted

☐ Bill not accepted

Remarks if any:

By clicking on Hint button user will clearly know what he have to do.

Module of Billing through Contractor's e-MB

Steps

1. First you have to add the GSTIN details (i.e. Invoice details, Tax details, etc.) by clicking upon "Add GSTIN" button.
2. After filling all the GSTIN details, you have to generate the PDF of GSTIN details by clicking upon "Generate GSTIN PDF" button.
3. Then Digitally Sign the generated PDF by clicking upon "Sign GSTIN PDF" button.
4. After the GSTIN part is done, you have to Generate the PDF of the Bill by clicking upon "Generate Bill PDF" button at main screen.
5. After generate the Bill PDF, choose the "Bill Accepted" option and then "Sign Bill PDF" button will appear. Then Sign the generated Bill PDF.
6. You should also attach the scanned copy of Invoice.
7. After that you can forward the Bill to AEN (or equivalent) by clicking upon "Send to AEN (or equivalent)" button at main screen.



Close

Click on "Add GSTIN" button, Contractor will fill GSTIN and Invoice details as:

Bill GSTIN Details

Bill No:	NR/NRC/Civil/2022/0003/B2	Bill Date:	29/06/2022
LOA No:	01140770021420	Agreement No:	NR/NRC/Civil/2022/0003
Name of Contractor:	INDIAN TRAVELS- DELHI	Code:	114077
Rate is inclusive of GST :	Yes	Is Multiple Invoice Applicable:	No
Invoice Description:	Highgh	Invoice Amount :	443027
Invoice No:	145698trbcvb	Invoice Date:	29/06/2022
GSTIN No:	08AABFR4350H1ZB	PAN No:	kjhm4785o
Bank Name:	ICICI BANK	Bank's IFSC Code:	ICIC0000322
Bank Account No.:	632205001613	Bank Address:	A1-15,SAPDARJUNG ENCLAVE , NEW DELHI, Delhi , India, 110029
Voucher Ref.:	sagqd	Voucher Date:	29/06/2022
Supplier under Composition Scheme ? :	No	Registered under GSTIN or Not ? :	Yes
<small>Note: GST not applicable in case of "Supplier under Composition Scheme".</small>			
Is e-Invoice applicable ? :	No		

Invoice Details:

HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate (Excl. Taxes)	Basic Amount (Excl. Taxes)	Total Tax Amount	Gross Value	Taxable Amount	Item Category	Eligible for ITC	View/Edit Taxes	Delete
SAC	999123	test	1.0	Numbers	443027	443027	0	443027	443027	Regular	Full Eligible		

[Add Row](#)

[Shramik Kalyan Portal](#)

Declaration regarding Shramik Kalyan Portal

☒ I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 5/2023.

[Close](#) [Save](#) [Generate GSTIN PDF](#)

Note:

By clicking "Add Row", user can fill multiple HSN/SAC code and also multiple Invoice details.

By clicking "View/Edit Taxes" button, user can fill taxes against corresponding item as:

Invoice Taxes

Invoice Taxes, Duties & Charges

Item Serial No.: 1

Item Basic Amount: 443027 Item Gross Amount: 443027

Taxes & Duties	Tax Rate (Excl. Taxes)	Tax Amount	Delete
SGST	0.0	0	<input type="checkbox"/>
		Total	0

[Add Row](#)

[Close](#) [Save](#)

By clicking “Add Row”, user can fill multiple Taxes, Duties & Charges.
After save all the GSTIN and Invoice details, user should Generate PDF for this by clicking upon “Generate PDF” button.

Invoice Details

HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate (Excl. Taxes)	Basic Amount (Excl. Taxes)	Total Tax Amount	Gross Value	Taxable Amount	Item Category	Eligible for ITC	View/Edit Taxes	Delete
SAC	999123	test	1.0	Numbers	443027	443027	0	443027	443027	Regular	Full Eligible	<input checked="" type="checkbox"/>	<input type="checkbox"/>

[Add Row](#)

[Shramik Kalyan Portal](#)

Declaration regarding Shramik Kalyan Portal

I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 5/2023.

[Close](#) [Save](#) [Generate GSTIN PDF](#)

NOTE: If the Contractor Invoice and GSTIN details PDF has already been generated and closed.

After PDF generation, “Sign” button would be appearing for digitally signing the PDF as:

Module of Billing through Contractor's e-MB

Invoice Details:

HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate (Excl. Taxes)	Basic Amount (Excl. Taxes)	Total Tax Amount	Gross Value	Taxable Amount	Item Category	Eligible for ITC	View/Edit Taxes	Delete
SAC	999123	test	1.0	Numbers	443027	443027	0	443027	443027	Regular	Full Eligible		

[Add Row](#)

[Shramik Kalyan Portal](#)

☒ I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 5/2023.

[Close](#) [Save](#) [Sign GSTIN PDF](#)

After signing the GSTIN details, click on close button.

After that GSTIN details will appear on main screen on the Bill as shown below.

After that, user has to generate the PDF of the Bill.

Enter GSTIN Details

GSTIN No	PAN No	Voucher Ref. No	Voucher Date	Amount	Edit
05AABFR4350H1ZB	kjnm4785o	sgsd	29/06/2022	443027	

[Hint](#)

Document Type: Document Description: Select Document to Upload: [Choose File](#) 2019_ADMIN_O... (1) (1) (1) (1) .pdf

[Add Document\(s\)](#)

☒ Bill accepted ☐ Bill not accepted

Remarks if any:

[Reset](#) [Print](#) [Generate Bill Pdf](#) [Save](#)

After generating the PDF of Bill, Digitally Sign the PDF of Bill (Generate PDF and sign that PDF is mandatory).

Enter GSTIN Details

GSTIN No	PAN No	Voucher Ref. No	Voucher Date	Amount	Edit
05AABFR4350H1ZB	kjnm4785o	sgsd	29/06/2022	443027	

[Hint](#)

Document Type: Document Description: Select Document to Upload: [Choose File](#) No file chosen

[Add Document\(s\)](#)

☒ Bill accepted ☐ Bill not accepted

Remarks if any:

[Reset](#) [Print](#) [Sign Bill PDF](#) [Save](#)


Following are pending:
Bill PDF file is to be signed.

Note:
1. If the Contractor Invoice and GSTIN details PDF has already been generated and signed.
2. Then if you press "Save" button again on GSTIN details page then, you will have to again generate the Invoice & GSTIN PDF and digitally sign it also.
3. Only then next step will be enabled.

And then send the bill to AXEN or return the bill to AXEN if any corrections needed. Also user can download the signed PDF of Bill.

After sending, a Marking screen will appear as:

Module of Billing through Contractor's e-MB

 File Marked Successfully

Bill Marked to:
AXEN 1/DLIC
axen1dlc

Marking Date: 29/06/2022

Marked for Action : Bill Processing by Engineer's/Manager's Representative (ADEN/AXEN/XEN/XEN(C))

#	Bill No	Bill Date	LOA No	Work Name	✓ Bill forwarded successfully..J	LOA Date	LOA Amount
1	NR/NRC/Civil/2022/0003/B2	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TKJ Northern Railway, Tilak Bridge, New Delhi.		02/07/2020	50,002.334 ₹

1.5. Bill Processing and Forwarding by Engineer's Representative Screen (ADEN/AXEN)

☒ Billing (Contractor's MB) > Bill Processing & Forwarding by Engineer's Representative (ADEN/AXEN)

Search Agreement No.: Agreement Date: Select Bill No.:

LOA Details

PG Details

PG Verification

Agreement Details

On Account Measurement Details

Description of Work: Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TKJ Northern Railway, Tilak Bridge, New Delhi.

Measurement No: 01140770021420/NRC/114077/OAML/1/02 Actual Date of Completion: In progress

Measurement Date From: 22/06/2022 Measurement Date To: 22/06/2022

On Account Measurement PDF: [AEN Signins.pdf](#)

Final Record Measurement PDF:

S. No.	Measurement No	Measurement Date	Download PDF
1	01140770021420/NRC/114077/RML/2/03	22/06/2022	Signed MR.pdf

Other Document of Measurement:

S. No.	Measurement No	Document Description	Download PDF
1	01140770021420/NRC/114077/RML/2/03	doc1RM	Detailed Measurement book (0).pdf
2	01140770021420/NRC/114077/OAML/1/02	doc2	Screen shot (4).pdf

Contractor Advance Details

Bill Details

[Download Signed Bill PDF](#)

[Add Certification](#)

Document Description: Select Document to Upload: No file chosen

[Add Document\(s\)](#)

☐ I certify that Amounts have been modified based on the Rate modified/reduced as per Contract conditions and extant instructions.

Comments

Action:

Remarks if any:

Send To:

Note: In case an increase in quantity of an individual item by more than 25% of the agreement quantity is considered unavoidable, then same shall be executed at following rates

a. Quantities operated in excess of 125% but upto 140% of the agreement quantity of the concerned item, shall be paid at 90% of the rate awarded for that item in that particular tender.

b. Quantities operated in excess of 140% but upto 150% of the agreement quantity of the concerned item shall be paid at 95% of the rate awarded for that item in that particular tender.

c. Variation in quantities of individual items beyond 150% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 96% of the rate awarded for that item in that particular tender.

d. Variation to quantities of Minor Value Item.

The limit for varying quantities for minor value items shall be 100% (as against 25% prescribed for other items). A minor value item for this purpose is defined as an item whose original agreement value is less than 1 % of the total original contract value.

e. (i) Quantities operated upto and including 100% of the agreement quantity of the concerned minor value item, shall be paid at the rate awarded for that item in that particular tender.

f. (ii) Quantities operated in excess of 100% but upto 200% of the agreement quantity of the concerned minor value item, shall be paid at 90% of the rate awarded for that item in that particular tender.

g. (iii) Variation in quantities of individual minor value item beyond 200% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 96% of the rate awarded for that item in that particular tender.

Module of Billing through Contractor's e-MB

Engineer's Representative can download the signed PDF of Bill.

Engineer's Representative should Digitally Sign the PDF of Bill (mandatory).

Engineer's Representative can upload any document if he/she wants.

Engineer's Representative can add the certificates by clicking upon "Add Certificate" button.

In case of provisional bill ADD Certificate process is not mandatory.

2	Certified that the work has been satisfactorily done by the Contractor.	<input type="checkbox"/>
3	The other terms and conditions are same as per original tender conditions.	<input type="checkbox"/>
4	Increase / decrease in quantities are as per actual site requirement.	<input type="checkbox"/>
5	No banned items taken in to account except item already existing in the agreement and no undue benefits given to the Agency.	<input type="checkbox"/>
6	It is certified that this addendum / corrigendum is essentially required. It is inescapable since this work can not be completed without this A&C.	<input type="checkbox"/>
7	It is certified that this work will be executed only after sanction of A&C.	<input type="checkbox"/>
8	Contractor has engaged Engineering Post Graduate/Graduate/Diploma on this work as per terms of CA.	<input type="checkbox"/>
9	No Railway piped water has been supplied to the Contractor.	<input type="checkbox"/>
10	No Railway Labour, Plant/Machinery/Equipment loaned to the Contractor.	<input type="checkbox"/>
11	No Railway material the cost of which is to be recovered were issued to the Contractor.	<input type="checkbox"/>
12	No Audit/Accounts/Vigilance paras pending against this works.	<input type="checkbox"/>
13	Material used for the work conformed IS specification.	<input type="checkbox"/>

Other Certificates:

Select the Certificates by clicking on checkbox. Only checked certificates will be added on save. After Save the certificates, generate the PDF for the same and then Digitally Sign the generated PDF.

3	The other terms and conditions are same as per original tender conditions.	<input checked="" type="checkbox"/>
4	Increase / decrease in quantities are as per actual site requirement.	<input type="checkbox"/>
5	No banned items taken in to account except item already existing in the agreement and no undue benefits given to the Agency.	<input checked="" type="checkbox"/>
6	It is certified that this addendum / corrigendum is essentially required. It is inescapable since this work can not be completed without this A&C.	<input checked="" type="checkbox"/>
7	It is certified that this work will be executed only after sanction of A&C.	<input type="checkbox"/>
8	Contractor has engaged Engineering Post Graduate/Graduate/Diploma on this work as per terms of CA.	<input type="checkbox"/>
9	No Railway piped water has been supplied to the Contractor.	<input type="checkbox"/>
10	No Railway Labour, Plant/Machinery/Equipment loaned to the Contractor.	<input type="checkbox"/>
11	No Railway material the cost of which is to be recovered were issued to the Contractor.	<input type="checkbox"/>
12	No Audit/Accounts/Vigilance paras pending against this works.	<input type="checkbox"/>
13	Material used for the work conformed IS specification.	<input type="checkbox"/>

Other Certificates:

Add Other

Cancel

GSTIN Details
Bill Other Details
Documents

Generated Documents

#	File Name	File Description
1	Signed Bill	Signed Bill
2	Contractor GSTIN.pdf	Contractor GSTIN
3	AEN Certificate.pdf	AEN Certificate

Uploaded Documents

#	File Name	File Description
1	2019_AOMN_OFFBAG_20611.(1).(1).(5).(1).(1).(4).(1).(1).(1).(1).pdf	doc 1


Comments

[Download Signed Bill Pdf](#)
[Bill Movement Details](#)


Add Certificates
Shramik Kalyan Portal

Page
15

Module of Billing through Contractor's e-MB


 File Marked Successfully

Bill Marked to:
Dy. CE 1 Con/DLIC
dyce1dllic

Marking Date:  29/06/2022


Marked for Action :

Bill Processing by Engineer/Manager


 Bill forwarded successfully..!


#	Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
1	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S∓C/TKJ Northern Railway, Tilak Bridge, New Delhi.	02/07/2020	50,002,334 ₹

If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen as:


Billing > Outbox							
Sl.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date) LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	NR/NRC/CvH/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S∓C/TKJ Northern Railway, Tilak Bridge, New Delhi.	Dy. CE 1 Con/DLIC (dyce1dllic)	29/06/2022	Dy. CE 1 Con/DLIC (dyce1dllic)	
2	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	NR/NRC/CvH/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S∓C/TKJ Northern Railway, Tilak Bridge, New Delhi.	Contractor	29/06/2022	Dy. CE 1 Con/DLIC (dyce1dllic)	
3	tyrhytutR/2023 (27/05/2022)	tyrhytutR (16/03/2022) 01076650043364 (14/10/2021)	Construction of Retaining Wall/Boundary wall. Providing and fixing MS Fencing. Extension of Minor Bridge. Earth Work, supplying & spreading of blanketing in formation. Road work. Linking of new BG railway Track. Dismantling and linking of Points & xings. Supplying and putting of 65mm machine crushed stone ballast and other allied work. Electrification work 25 KV/50 HZ, single phase, AC, OHE and Electrification General work with other allied works in civil provision of 4th Line between Chhipiyana (Buzurg)NR- Gadar Railway station at Chhipiyana Buzurg Yard of Northern Railway	Dy. CE 1 Con/DLIC (dyce1dllic)	27/05/2022	OS/Works 2/DLIC (osworks2dllic)	


1.6. Bill Processing by Engineer Screen


Bills					
#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work	
1	NR/NRC/CvH/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/CvH/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S...	

Upon clicking the button , Engineer can view the received "Bill" as below:

Billing (Contractor's MB) > Bill Processing by Engineer

Search Agreement No.: NR/NRC/CvH/2022/0003 

Agreement Date: 20/06/2022 

Select Bill No.: NR/NRC/CvH/2022/0003/B2 

LOA Details

PG Details


PG Verification


Agreement Details

On Account Measurement Details

Contractor Advance Details


Bill Details

 Download Signed Bill Pdf

 Bill Movement Details
[Shramik Kalyan Portal](#)

Document Description:

Select Document to Upload: No file chosen

 Add Document(s)

☐ I certify that Amounts have been modified based on the Rate modified/reduced as per Contract conditions and extant instructions.

Engineer can download the signed PDF of Bill.

Select the suitable "Action" and then send to CDM for Technical Check or send to OS/Works for General Check or return to Engineer's Representative if any corrections needed.

Module of Billing through Contractor's e-MB

Contractor Advance Details

Bill Details

[Download Signed Bill PDF](#)

Document Description: Select Document to Upload: No file chosen

☐ I certify that Amounts have been modified based on the Rate modified/reduced as per Contract conditions and extant instructions.

Comments

Action:

Remarks if any:

Send To:

Note: In case an increase in quantity of an individual item by more than 25% of the agreement quantity is considered unavoidable, then same shall be executed at following rates

- a. Quantities operated in excess of 125% but upto 140% of the agreement quantity of the concerned item, shall be paid at 90% of the rate awarded for that item in that particular tender.
- b. Quantities operated in excess of 140% but upto 150% of the agreement quantity of the concerned item shall be paid at 90% of the rate awarded for that item in that particular tender.
- c. Variation in quantities of individual items beyond 150% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 90% of the rate awarded for that item in that particular tender.
- d. Variation to quantities of Minor Value Item

The limit for varying quantities for minor value items shall be 100% (as against 25% prescribed for other items). A minor value item for this purpose is defined as an item whose original agreement value is less than 1 % of the total original contract value.

- e. (i) Quantities operated upto and including 100% of the agreement quantity of the concerned minor value item, shall be paid at the rate awarded for that item in that particular tender.
- d. (ii) Quantities operated in excess of 100% but upto 200% of the agreement quantity of the concerned minor value item, shall be paid at 90% of the rate awarded for that item in that particular tender.
- d. (iii) Variation in quantities of individual minor value item beyond 200% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 90% of the rate awarded for that item in that particular tender.

Designed & Developed by CRIS (Centre for Railway Information Systems) © Ministry of Railways, 2019

Signed Bill (9).pdf Signed Certificate...pdf Certificate (4).pdf Show all

After sending, a Marking screen will appear as:

File Marked Successfully

Bill Marked to:
SSE Design & Drawing 1/DLIC
ssedd1dlc

Marking Date: 29/06/2022

Marked for Action :

Technical check of bill

☒ Bill forwarded successfully...

#	Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
1	NR/NRC/Civil/2022/0003/B2	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN'S&C/TKJ Northern Railway, Tikal Bridge, New Delhi.	02/07/2020	50,002.334 ₹


If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen as:

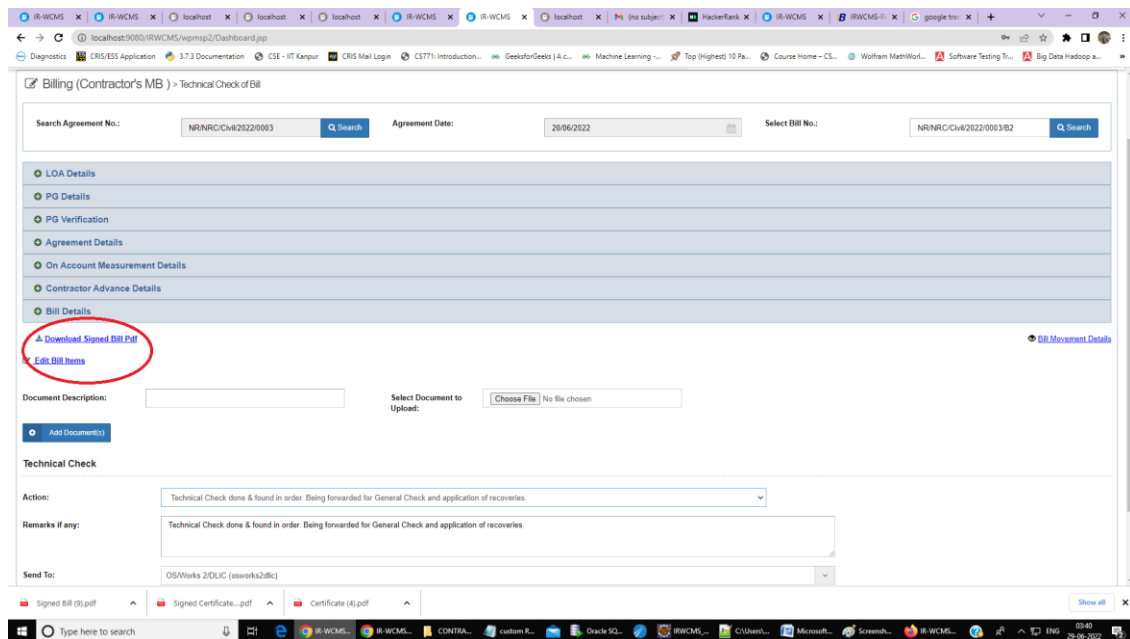
Billing -> Outbox							
Sl.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date) LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	NR/NRC/Civil/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN'S&C/TKJ Northern Railway, Tikal Bridge, New Delhi.	SSE Design & Drawing 1/DLIC (ssedd1dlc)	29/06/2022	SSE Design & Drawing 1/DLIC (ssedd1dlc)	
2	tyrtytyty/2023 (27/05/2022)	tyrtytyty/16/03/2022 01076658043364 (14/10/2021)	" Construction of Retaining Wall/Boundary wall. Providing and fixing MS Fencing. Extension of Minor Bridge, Earth Work supplying & spreading of blanketing in formation. Road work. Linking of new BG railway Track. Dismantling and linking of Points & supply. Supplying and putting of 60mm machine crushed stone ballast and other allied work. Electrification work 25 KV/50 HZ, single phase. AC. OHE and Electrification General work with other allied works in c/c provision of 4th Line between Chipiyana Buzurg(NR)- Qadri Railway station at Chipiyana Buzurg Yard of Northern Railway	OS/Works 2/DLIC (ssworks2dlc)	30/05/2022	OS/Works 2/DLIC (ssworks2dlc)	
3	tyrtytyty/2023 (27/05/2022)	tyrtytyty/16/03/2022 01076658043364 (14/10/2021)	" Construction of Retaining Wall/Boundary wall. Providing and fixing MS Fencing. Extension of Minor Bridge, Earth Work supplying & spreading of blanketing in formation. Road work. Linking of new BG railway Track. Dismantling and linking of Points & supply. Supplying and putting of 60mm machine crushed stone ballast and other allied work. Electrification work 25 KV/50 HZ, single phase. AC. OHE and Electrification General work with other allied works in c/c provision of 4th Line between Chipiyana Buzurg(NR)- Qadri Railway station at Chipiyana Buzurg Yard of Northern Railway	OS/Works 2/DLIC (ssworks2dlc)	27/05/2022	OS/Works 2/DLIC (ssworks2dlc)	

1.7. Technical Check Screen for CDM

Bill(s)				
#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/Civil/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN'S. + Show more

Module of Billing through Contractor's e-MB

Upon clicking the button , CDM can view the received "Bill" as below:



CDM can download the signed PDF of Bill. Technical Check is not mandatory step.


CDM can Edit the quantity or amount as per special condition of Schedule items.

If CDM edit the quantity or amount of bill then he should generate the new PDF of Bill and should Digitally Sign the PDF of Bill (mandatory).

After signing the PDF, CDM should return the bill for Engineer's Representative for his Digital Sign and then Contractor's Digital Sign should also be obtained on changed Bill PDF.

And then select the suitable "Action" and then send to OS/Works or return to Engineer if any corrections needed.

After sending, a Marking screen will appear as:

 File Marked Successfully


Bill Marked to:
OS/Works 2/DLIC
[osworks2dlc](#)


Marking Date: 29/06/2022

Marked for Action : Checking and forwarding to Engineer/Manager for Bill Passing

#	Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
1	NRNRC/Cv/2022/0003/B2 (29/06/2022)	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S∓ C/TJ Northern Railway, Tilak Bridge, New Delhi.	02/07/2020	50,002.334 ₹

If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen appears as:



Sr.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date)/ LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	NRNRC/Cv/2022/0003/B2 (29/06/2022)	NRNRC/Cv/2022/0003 (29/06/2022)/ 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S∓ C/TJ Northern Railway, Tilak Bridge, New Delhi.	OS/Works 2/DLIC (osworks2dlc)	29/06/2022	OS/Works 2/DLIC (osworks2dlc)	

1.8. Checking and Forwarding to Engineer for bill passing

Bill(s)				
#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work
1	NR/NRC/CvB/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/CvB/2022/0003 (20/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S... + Show more
2	tyrtyyututB2023 (27/05/2022)	On-Account (Departmental MB)	tyrtyyutut (16/03/2022) 01076650043364 (14/10/2021)	" Construction of Retaining Wall/Boundary wall Providing and fixing MS Fencing, Extension of Minor Bridge, Earth W... + Show more

Upon clicking the button , OS/Works can view the received “Bill” as below:

Billing (Contractor's MB) > Checking and forwarding to Engineer for Bill Passing

Search Agreement No.: Agreement Date: Select Bill No.:

- LOA Details
- PG Details
- PG Verification
- Agreement Details
- On Account Measurement Details
- Contractor Advance Details
- Bill Details

[Download Signed Bill PDF](#) [Bill Movement Details](#)

☒ [Edit Bill Recoveries](#) ☐ [Add Other Details of Bill](#)

Document Description:

Select Document to Upload: No file chosen

OS/Works can be downloading the signed PDF of Bill.

OS/Works should Add Recoveries on the prepared Bill if any recovery is to be applied.

OS/Works should also fill the Allocation details etc.

And then select the suitable “Action” and then send to Engineer or return to CDM if any corrections needed.

Bill Details

[Download Signed Bill PDF](#) [Bill Movement Details](#)

☒ [Edit Bill Recoveries](#) ☐ [Add Other Details of Bill](#)

Document Description:

Select Document to Upload: No file chosen

☐ I certify that Amounts have been modified based on the Rate modified/reduced as per Contract conditions and extant instructions.

General Check & Application of Recoveries

Action:

Remarks if any:

Send To:

Note: In case an increase in quantity of an individual item by more than 25% of the agreement quantity is considered unavoidable, then same shall be executed at following rates
a. Quantities operated in excess of 125% but upto 140% of the agreement quantity of the concerned item, shall be paid at 90% of the rate awarded for that item in that particular tender;
b. Quantities operated in excess of 140% but upto 150% of the agreement quantity of the concerned item shall be paid at 95% of the rate awarded for that item in that particular tender;
c. Variation in quantities of individual items beyond 150% will be avoided and would be permitted only in exceptional unavoidable circumstances and shall be paid at 96% of the rate awarded for that item in that particular tender.

After sending, a Marking screen will appear as:

Module of Billing through Contractor's e-MB

✓ File Marked Successfully

Bill Marked to:
Dy. CE 1 Con/DLIC
dyce1dlc

Marking Date: 29/06/2022


Marked for Action :

Bill-Passing by Engineer/Manager


✓ Bill forwarded successfully...


Bill No	Bill Date	LOA No	Work Name	LOA Date	LOA Amount
NR/NRC/Civil/2022/0003/B2	29/06/2022	01140770021420	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TKJ Northern Railway, Tilak Bridge, New Delhi.	02/07/2020	50,002,334 ₹

If User wants to pull back the sent bill (before any action could be taken by receiver), then choose the Outbox option from the Billing menu. Pull back screen as:



Billing > Outbox							
Sl.No.	Bill No. (Bill Date)	Agreement No. (AGMT Date) LOA No. (LOA Date)	Work Name	Sent To	Sent Date	Currently With	Action
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	NR/NRC/Civil/2022/0003 (29/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S&C/TKJ Northern Railway, Tilak Bridge, New Delhi.	Dy. CE 1 Con/DLIC (dyce1dlc)	29/06/2022	Dy. CE 1 Con/DLIC (dyce1dlc)	
2	tytytytytd (16/03/2022) (27/05/2022)	tytytytytd (16/03/2022) (27/05/2022) 01076650043364 (14/10/2021)	Aquic. Construction of Retaining Wall/Boundary wall. Providing and fixing MS Fencing. Extension of Minor Bridge. Earth Work, supplying & spreading of blanketing in formation. Road work. Linking of new BG railway Track. Dismantling and linking of Points & xings. Supplying and putting of 65mm machine crushed stone ballast and other allied work. Electrification work 25 KV/50 HZ, single phase. AC, OHE and Electrification General work with other allied works in the provision of 4th Line between Chipliyana Buzurg(NR) -Caddi Railway station at Chipliyana Buzurg Yard of Northern Railway.	Dy. CE 1 Con/DLIC (dyce1dlc)	30/05/2022	OS/Works 2/DLIC (osworks2dlc)	
3	NR/DLIC/Civil/2022/0002/B1 (23/06/2022)	NR/DLIC/Civil/2022/0002 (11/05/2022) 00863240048806 (28/01/2022)	Construction of Railway portion of 4-lane ROB in lieu of LC No. No-40/C, with composite girders, on Lucknow-Kanpur Section on Lucknow Division of Northern Railway.	OS/Works 1/DLIC (osworks1dlc)	23/06/2022	Contractor	
4	NR/DLIC/Civil/2022/0002/B1 (23/06/2022)	NR/DLIC/Civil/2022/0002 (11/05/2022) 00863240048806 (28/01/2022)	Construction of Railway portion of 4-lane ROB in lieu of LC No. No-40/C, with composite girders, on Lucknow-Kanpur Section on Lucknow Division of Northern Railway.	Dy. CE 1 Con/DLIC (dyce1dlc)	23/06/2022	Contractor	

1.9. Bill Processing and Forwarding to IPAS Screen


Bills					
#	Bill No. (Date)	Bill Type	Agreement No. (Date) LOA No. (Date)	Name of Work	
1	NR/NRC/Civil/2022/0003/B2 (29/06/2022)	On-Account (Contractor's MB)	NR/NRC/Civil/2022/0003 (29/06/2022) 01140770021420 (02/07/2020)	Hiring of 01 (one) Number Vehicle for Three (03) Years i.e. (Jeep/ Gypsy/ Tata Sumo type or similar make) for the use of XEN/S...	

Upon clicking the button , Engineer can view the received "Bill" as below:


Billing (Contractor's MB) > Bill Passing


Search Agreement No.: NR/NRC/Civil/2022/0003  Agreement Date: 20/06/2022  Select Bill No.: NR/NRC/Civil/2022/0003/B2 

LOA Details
PG Details
PG Verification
Agreement Details
On Account Measurement Details
Contractor Advance Details
Bill Details

[Download Signed Bill Pdf](#) 

Document Description: Select Document to Upload: No file chosen

 Add Document(s)

 Bill Movement Details
[Shramik Kalyan Portal](#)

Module of Billing through Contractor's e-MB

Contractor Advance Details

Bill Details

[Download Signed Bill Pdf](#)

Document Description: Select Document to Upload: No file chosen

Enter GSTIN Details

GSTIN No	PAN No	Voucher Ref. No	Voucher Date	Amount	Edit
08AABFR4350H1ZB	kjnm4785o	ssgd	29/06/2022	443027	<input type="button" value="Edit"/>

☐ Test Check done Test-Check Remarks:

Action:

Remarks if any:

Send To:

Engineer can download the signed PDF of Bill.

Engineer should Digitally Sign the PDF of Bill (mandatory).

User can edit the GSTIN details by clicking upon "Edit" button.

Bill GSTIN Details

Bill No: Bill Date:

LOA No: Agreement No:

Name of Contractor: Code:

Rate is inclusive of GST: Is Multiple Invoice Applicable:

Invoice Description: Invoice Amount:

Invoice No: Invoice Date:

GSTIN No: PAN No:

Bank Name: Bank's IFSC Code:

Bank Account No.: Bank Address:

Voucher Ref.: Voucher Date:

Supplier under Composition Scheme?: Registered under GSTIN or Not?:

Note: GST not applicable in case of "Supplier under Composition Scheme".

Is e-Invoice applicable?:

Composition Scheme:

Is e-Invoice applicable?:

Invoice Details:

HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate (Excl. Taxes)	Basic Amount (Excl. Taxes)	Total Tax Amount	Gross Value	Taxable Amount	Item Category	Eligible for ITC	Allocation	View/Edit Taxes	Delete
SAC	999123	test	1.0	Numbers	443027	443027	0	443027	443027	Regular	Full Eligible	09021230	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

[Shramik Kalyan Portal](#)

Declaration regarding Shramik Kalyan Portal

☐ I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 5/2023.

User can fill Allocation details for each item row.

Module of Billing through Contractor's e-MB

Invoice Details:

Item Sr. No.	HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate	Value	Taxable Amount	Item Category	Eligible for ITC	View/Edit Taxes
121	HSN	12101	test bill	1.0	CARTON	178640.0	178640.0	178640.0	Regular	Partially Eligible	

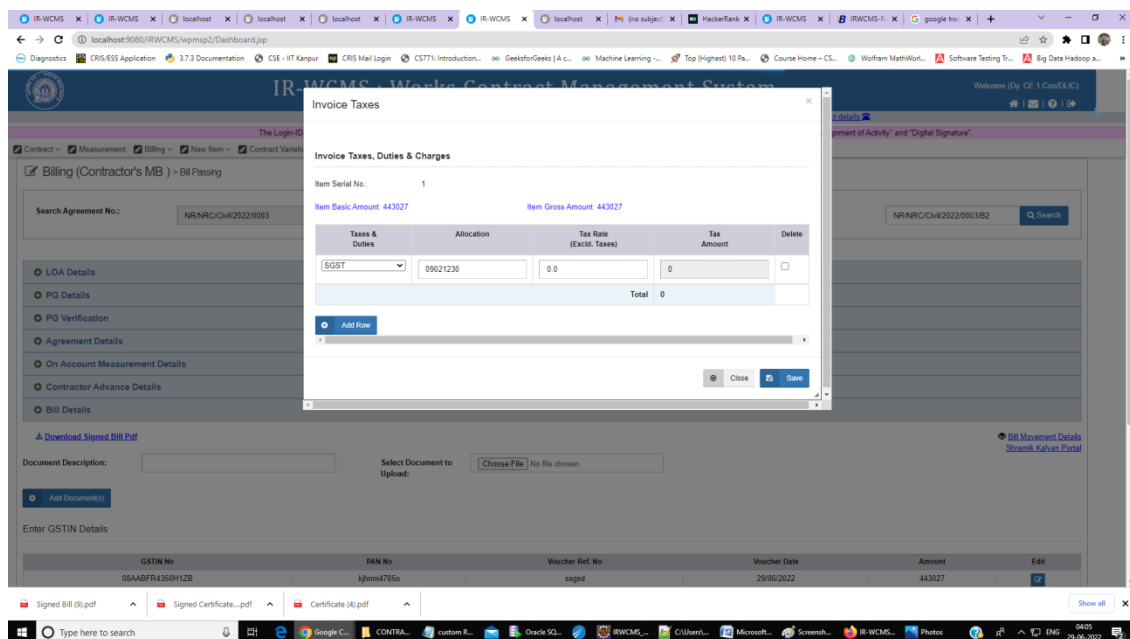
 Add Row

Declaration regarding Shramik Kalyan Portal

☒ I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 9 , 2019 .

 Close  Save  Generate PDF

By clicking “View/Edit Taxes” button, user can fill taxes against corresponding item as:



By clicking “Add Row”, user can fill multiple Taxes, Duties & Charges along with Allocations. After save all the GSTIN and Invoice details, user should Generate PDF for this by clicking upon “Generate PDF” button.

Module of Billing through Contractor's e-MB

Invoice Details:

Item Sr. No.	HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate	Value	Taxable Amount	Item Category	Eligible for ITC	View/ Edit Taxes
121	HSN	12101	test bill	1.0	CARTON	178640.0	178640.0	178640.0	Regular	Partially Eligible	

[Add Row](#)

Declaration regarding Shramik Kalyan Portal

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[Close](#) [Save](#) [Generate PDF](#)

After PDF generation, “Sign” button would appear for signing the PDF as:

Invoice Details:

Item Sr. No.	HSN/SAC	HSN/SAC Code	Item Description	Qty	Unit	Rate	Value	Taxable Amount	Item Category	Eligible for ITC	View/ Edit Taxes
121	HSN	12101	test bill	1.0	CARTON	178640.0	178640.0	178640.0	Regular	Partially Eligible	

[Add Row](#)

Declaration regarding Shramik Kalyan Portal

☒ I hereby certify that I have uploaded the correct details of contract labours engaged in connection with this contract and payments made to them during the wage period in Railways Shramik Kalyan Portal at www.shramikkalyan.indianrailways.gov.in till 9/2019.

[Close](#) [Sign](#)

After signing the GSTIN details, click on close button.

And then select the suitable “Action” and then send to IPAS for payment or return to OS/Works if any corrections needed.

[Add Other Details of Bill](#)

☒ Test-Check done Test-Check Remarks:

Action:

Remarks if any:

[Reset](#) [Sign Bill](#) [Print](#) [Bill Passed & Forwarded for Pushing to IPAS](#)

Once Bill is registered in IPAS then CO6 number and date will appear in IR-WCMS also against each Bill.

After Bill is paid in IPAS then Payment Date, Payment amount will also appear against each Bill and Bill will be ready at Engineer's Login for Acknowledgement of Payment by the concerned Engineer.

The next Bill can be initiated only after the Payment of Current Bill is acknowledged by Engineer.

If Bill is returned from IPAS then Return Reason and Return Date will appear against each returned Bill. The Engineer can re-initiate the Bill to make necessary correction in the current bill and then re-forward it to IPAS again for payment.

"Bill Bank" under "Report" menu can be used to see the details of any Bill and its current status etc.